

FARIBAULT MEDICAL CENTER (FMC) TIPS FOR STUDENTS AND FACULTY

Tips for Students and Faculty.

- 1. Where should I park?** Please park across the street from the main entrance. We keep the parking lot closest to the entrance available for patients and families.
- 2. Can I be involved in a code?** When a patient codes, it is a high-risk event. Crowd control influences patient safety.
 - Students in groups are not allowed to observe or be in the room.
 - Students in preceptorship experiences must follow their preceptors lead to determine if it is appropriate or not.
- 3. What do I do if I need an access badge?** Photo ID badges are provided by the school. The site has determined the need for access badges, but ONLY what is minimally needed will be granted. Preceptors or faculty should always be supervising students.
 - a. Discuss with site leadership if an Allina Health access badge is needed, contact AllinaIDBadging@Allina.com.
 - b. Faculty and students must wear their school ID badge and their Temporary Allina Student Badge while on site.
 - c. **Faculty (for groups): Faculty must:**
 - Pick up the temporary badge directly from the security office for entire group.
 - Collect all badges at the end of each clinical day and redistribute at the start of the next day. (Faculty are responsible for maintaining the security of these badges between clinical days).
 - Collect the badges from the students at the end of the last clinical day and return to security.
 - d. **Preceptorships:**
 - Students pick up their badge on the first day.
 - Students must return their badge directly to the security office on their last clinical day.
- 4. Who to contact if you have issues or questions:**
 - ❖ **Excellian** – Call IS Helpdesk [612-262-1900](tel:612-262-1900). The student may only observe, and not perform patient care until access is secured. The student may need to leave the clinical setting, after discussion with the Academics coordinator.
 - ❖ **ADC – Omnicell Access.** Contact the local site pharmacy first.
 - a. Students must be fingerprinted at the ADC but must **NOT** be given temporary access.
 - b. If EAR (Electronic Access Request) is missing, contact AllinaAcademics@allina.com
 - c. This will not be resolved immediately. The student may NOT be involved in medication management activities until access has been activated.
 - ❖ **Access badges:** AllinaIDBadging@Allina.com.
 - ❖ **Potential future employment:** HR or <https://jobs.allinahealth.org/>
 - ❖ **All other questions/issues:** AllinaAcademics@allina.com.

For additional information about the site, see:

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